



**Building Department**  
**Permit Expediter Authorization Form**  
*(Required for each new permit application)*

**SECTION 1 – CONTRACTOR INFORMATION**

Contractor Company Name: \_\_\_\_\_  
Qualifier Name (as listed on license): \_\_\_\_\_  
Contractor License Number: \_\_\_\_\_  
Business Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_

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**SECTION 2 – PERMIT EXPEDITER INFORMATION**

Expediter Company Name: \_\_\_\_\_  
Authorized Expediter Name: \_\_\_\_\_  
Business Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_

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**SECTION 3 – AUTHORIZATION STATEMENT**

I, the undersigned Qualifier, hereby authorize the above-listed permit expediter to submit permit applications, supporting documents, and related materials to the **Indian Creek Village Building Department** on behalf of my company for this specific permit.

I understand that this authorization applies **only to the current permit application** and must be renewed with each new permit submission.

I acknowledge that all responsibility for the permit, including compliance with applicable codes and regulations, remains with the licensed contractor.

Qualifier Signature: \_\_\_\_\_  
Date: \_\_\_\_\_

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**SECTION 4 – NOTARY ACKNOWLEDGMENT**

State of: \_\_\_\_\_

County of: \_\_\_\_\_

Sworn to (or affirmed) and subscribed before me by \_\_\_\_\_  
who is personally known to me or who has produced \_\_\_\_\_  
as identification, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Notary Public Signature: \_\_\_\_\_

Printed Name of Notary: \_\_\_\_\_

Commission Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

(Seal)

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**Submit this completed and notarized form with each new permit application.**

For questions, contact the Building Department at 305-865-4121 or  
lnarmore@indiancreekvillagefl.gov.